



tafesa

CUL50104

Diploma of Library / Information Services

TAFE SA is a well established registered training organisation delivering nationally recognised courses in the Library/Information Services sector. Courses are offered at Certificate III, IV and Diploma levels through both face-to-face and flexible learning mode.

The Diploma of Library/Information Services is designed to provide or enhance the skills of individuals who perform a range of tasks and who work within a library or information management environment. It builds on the knowledge gained in the Certificate III and IV subjects.

Library Studies Unit
Level 2,
120 Currie St,
Adelaide, SA 5000
p: 08 8207 8847
free call: 1800 882 661
e: tafeinfo@sa.gov.au
w: www.tafesa.edu.au

Why work in libraries?

1. Access the latest information technology
2. Help people every day
3. Flexible hours and family-friendly working conditions
4. Work in any sector - corporate, government, education
5. Build a long term diverse career
6. Work throughout Australia with nationally-recognised qualifications
7. Protect freedom of access to information
8. Meet interesting people
9. Wide range of job types for every interest
10. Learn useful skills for everyday life

Recognition of Prior Learning

TAFE SA recognises that you already have knowledge and skills from both life and work experience or have successfully completed other courses and training. If you can provide evidence that you already have the relevant skills and knowledge, you may be able to use this to gain recognition for all or part of a course at TAFE SA. This is known as recognition of prior learning (RPL).

For more information or to apply for RPL, please contact Library Studies staff.



Why undertake the Diploma?

Perhaps you have already been working in the library and information sector and are looking to update your skills or gain formal qualifications that will help you with new opportunities.

The Diploma is recognised by the Australian Library and Information Association (ALIA) and graduates can join the Association to take advantage of a diverse range of services and benefits provided to members.

Course Structure

CULLB006C	Catalogue and classify material
BSBMGT502B	Manage people performance
CULLB508C	Monitor and enhance information access
TAADEL301C	Provide training through instruction and demonstration of work skills
CULLB003B	Research and analyse information to meet customer needs
CULLB509C	Select and acquire information materials
CULLB505C	Analyse and describe information materials
TAADES402B	Design and develop learning programs
CULMS009B	Implement preventive conservation activities
BSBWOR501A	Manage personal work priorities and professional development

Financial assistance and course costs

Charges vary between courses and subjects and are based on a rate per hour. Concessions may be available to holders of certain government concession cards, and in some circumstances fees may be paid by installment.

Subject to eligibility criteria, potential students or their employers may be able to receive financial assistance to offset training costs through state and federal funding initiatives for vocational training. For more information contact Library Studies staff or find your local Australian Apprenticeship Centre (AAC) at www.australianapprenticeships.gov.au to discuss the funding that may be available.

How to apply

Applications for both January and July intakes must be made through the centralised TAFE Admissions system SATAC (South Australian Tertiary Admissions Centre) www.satac.edu.au/ by the advertised date.

Intending students will apply for the Diploma of Library/Information Services and can choose to exit with a completed Certificate IV.

For more details see www.tafesa.edu.au/apply-enrol

Further study



TAFE SA has established an articulation agreement with the University of South Australia to provide students with a pathway to higher education.

The articulation agreement allows graduates of the Diploma of Library / Information Services to receive credit towards completion of the Graduate Certificate in Library and Information Management (DCLM)

For more information visit the University website at www.unisa.edu.au/bim

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